

MSTC LIMITED · BRIEFING FOR PROSPECTIVE BIDDERS

Coal Mine Auction Round 16

A bidder's guide to registration, tender submission and e-auction participation on the MSTC's portal

<https://www.mstcecommerce.com/auctionhome/coalblock>

THE PORTAL

The coal block auction home page-Free Documents



The screenshot shows the MSTC Coal Block Auction Home Page. The header includes the Government of India logo, Ministry of Coal, and the MSTC logo. The main banner features a yellow coal truck and the text "NOMINATED AUTHORITY AUCTION OF COAL MINES FOR SALE OF COAL". Below the banner, there are sections for "LATEST ANNOUNCEMENTS" and "EARLIER ANNOUNCEMENTS". The left sidebar contains a "Registration" section with a "Login" button, a "Verification Code" field, and a "CAPTCHA" field. Below this are links for "Authorization Letter Format", "Bank Mandate Form", and "Bidders Guide 1". The main content area has a grid of links: "List of Coal Mines for Auction", "Mine Summary of Coal Mines", "Notifications/Notices", "Timelines", "Result", "Standard Tender Documents", "Standard CMDPA", "Response to Queries", "Corrigendum & Addendum", and "Standard Vesting Order". An "ARCHIVES" button is also present. At the bottom, there are links for "Docs archived upto 03.11.2022" and "Commercial Mining in India".

- 1 **Registration:** new bidder sign-up
- 2 **Login:** select Bidder, enter the verification code
- 3 **Forms:** Authorization Letter, Bank Mandate, Bidders Guides
- 4 **Mines:** list of mines and mine summaries
- 5 **Timelines:** schedule of the tender process
- 6 **Tender papers:** standard documents, corrigenda, query responses

<https://www.mstcecommerce.com/auctionhome/coalblock/index.jsp>

OVERVIEW

The bidder journey in six steps

REGISTRATION

1

Register

Online Registration and submission of documents on email for activation

TENDER SUBMISSION

2

Buy tender document

Login and purchase paid documents

3

Submit bid

Technical bid and initial offer online; bid security and other documents online as well as offline

AUCTION PARTICIPATION

4

Opening and evaluation

Bids decrypted online, evaluated by the TCM

5

Qualified bidders

Eligible Bidders go to auction as per the rules

6

e-Auction

Ascending bids on revenue share; highest final offer wins

01

Bidder Registration

Getting a verified bidder ID with a mapped digital signature on the MSTC's coal block portal.

BIDDER REGISTRATION

Keep these ready before you register



Class II or III DSC

Signing-type certificate of the authorised signatory, required for tender submission



Authorization Letter

In MSTC's format (on the portal), naming the person who will act for the company



System setup

Physical DSC, DSC drivers etc.



Company credentials

PAN, GSTIN and registered office address



Official contacts

Company email ID and mobile number for verification and alerts

Formats: [Authorization Letter Format](#) and [Bank Mandate Form](#) links on the portal home page

BIDDER REGISTRATION

Registering on the coal block portal

1

Online bidder registration

Click Registration on the portal home page and complete the Bidder's Registration Form.

2

Automated registration email

You receive an automated mail on your registered email ID with the details of your registration.

3

Send the documents

Email the documents listed in that mail to coalblock@mstcindia.co.in

4

Link your DSC

Once MSTC activates the account, log in and use **Register DSC** to link your Class II or III signing DSC.

Register early: registration closes several days before the bid due date, and activation needs time after the documents are sent.

BIDDER REGISTRATION

The bidder registration form

Bidder's Registration Form	
(All fields marked with * are mandatory)	
Bidder *:	Coal Mines ▼
Type of Company *:	Independent
Company *:	
Contact Person*:	
Registered Address*:	
City*:	
Pin*:	
State/Union Ter.*:	=====Select State===== ▼
Country*:	INDIA
E Mail*:	
Mobile*:	
Fax:	
PAN No.*:	

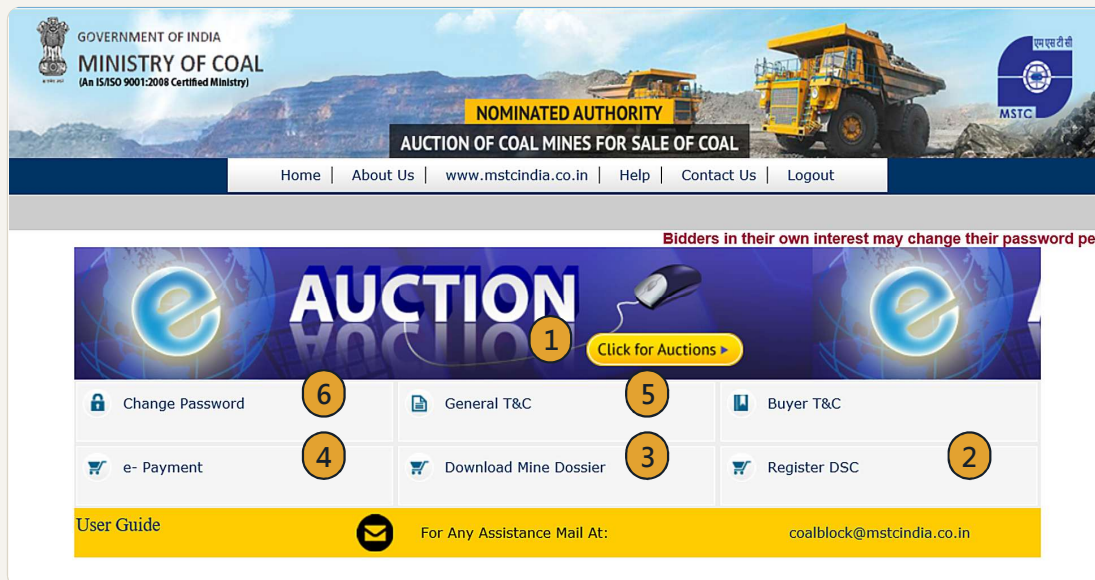
Choose bidder type **Coal Mines**. Fields marked * are mandatory.

Preferred User ID* :		Click To Check UserID
Password* :		
Confirm Password* :		
GST No* :		
Banker's Name* :		
Account Number* :		
Branch* :		
IFSC Code* :		
Comment :		
Security Code:		d2dd0
	Enter Image Code Here	Refresh Code
☐ I accept the General Terms 'n' Conditions of e-Auction. Click here to see Terms 'n' Conditions.		
☐ I accept the Buyer Specific Terms 'n' Conditions of e-Auction. Click here to see Terms 'n' Conditions.		
Submit Reset		

Opens from Registration on the coal block portal home page

BIDDER REGISTRATION

Your home page after login



- 1 Click for Auctions: open events to bid
- 2 Register DSC: map your signing DSC
- 3 Download Mine Dossier
- 4 e-Payment: pay applicable fees online
- 5 General and Buyer T&C
- 6 Change Password periodically

DSC required to bid

Tender submission needs a **Class II or Class III signing-type DSC**, registered against your user ID.

Shown after logging in as Bidder with user name and password

02

Tender Submission

Buying the tender document, preparing the technical bid and initial offer, and submitting before the deadline.

TENDER SUBMISSION

Purchasing the paid tender document

- 1 Log in with user name and password chosen at the time of registration
- 2 Click **e- Payment** on your home page
- 3 Tick the mine(s) you want from the Round 16 mine list
- 4 The system displays the tender fee automatically
- 5 Click **RTGS/NEFT** to open the challan page
- 6 Enter the details of the bank you will pay from
- 7 Click **Print** and make the payment through your bank
- 8 Once paid and payment is authorized by the system, the document appears under **Download Mine Dossier**

✓ **No need to send payment details to MSTC.** The system authorises the payment automatically.

TENDER SUBMISSION · E-PAYMENT

Select the mine and generate the challan

e-Payment for Coal Block [Home](#)

Choose the Block(s) :

Sl.	☐ SELECT	Block Name	State	Mode
1.	☒	Badibahal-Kendudihi	Odisha	Forward Auction
2.	☐	Baisi	Chhattisgarh	Forward Auction
3.	☐	Bandha North	Madhya Pradesh	Forward Auction
4.	☐	Chhatabar Combined	Odisha	Forward Auction
5.	☐	Gola	Jharkhand	Forward Auction
6.	☐	Jawardaha South	Jharkhand	Forward Auction
7.	☐	Jharpalam Thangarghat (Revised)	Chhattisgarh	Forward Auction
8.	☐	Kabitirtha	West Bengal	Forward Auction
9.	☐	Karichhapar West	Chhattisgarh	Forward Auction
10.	☐	Kosar Dongergaon	Maharashtra	Forward Auction
11.	☐	Koyagudem Block-III	Telangana	Forward Auction
12.	☐	Mandar Parvat	Bihar	Forward Auction
13.	☐	Meenakshi Central	Odisha	Forward Auction
14.	☐	Mirzagaon North	Bihar	Forward Auction
15.	☐	Mirzagaon South	Bihar	Forward Auction

Steps 3–4: tick the mine; the tender fee is shown

e-Payment for Coal Block [Home](#)

COAL BLOCK RTGS PAYMENT

To be Filled by Applicant For Bank Details

Bank Name	sbi
Address 1	pv
Address 2	pv
Address 3	pv
City Name	New Delhi
Pin Code	110063

To be Filled By Applicant

Account Title	XYZ
Debit Account No	789789
Account Type	Savings

Remittance Details

Amount (in figures.)	500000
Remarks	COAL BLOCK PAYMENT

Print

Steps 5–7: RTGS/NEFT challan; enter bank details, Print

Auto-authorised

Successful payments are authorised by the system. No need to email payment details.

Step 8

Download the paid document from Download Mine Dossier.

TENDER SUBMISSION

What a complete bid contains

Online, on the MSTC portal

Signed and encrypted with your DSC

Technical Bid

- Technical Bid as per Annexure IV
- Power of Attorney as per Annexure V
- MoA and AoA
- Docs authorizing execution of PoA
- Affidavit as per Annexure VI
- Bid Security as per Annexure VIII

Initial Offer

A revenue share percentage, above the floor of 4% by minimum increment (2% for underground mines or higher for 2nd attempt block). It ranks bidders for the e-auction.

Offline, to the Nominated Authority

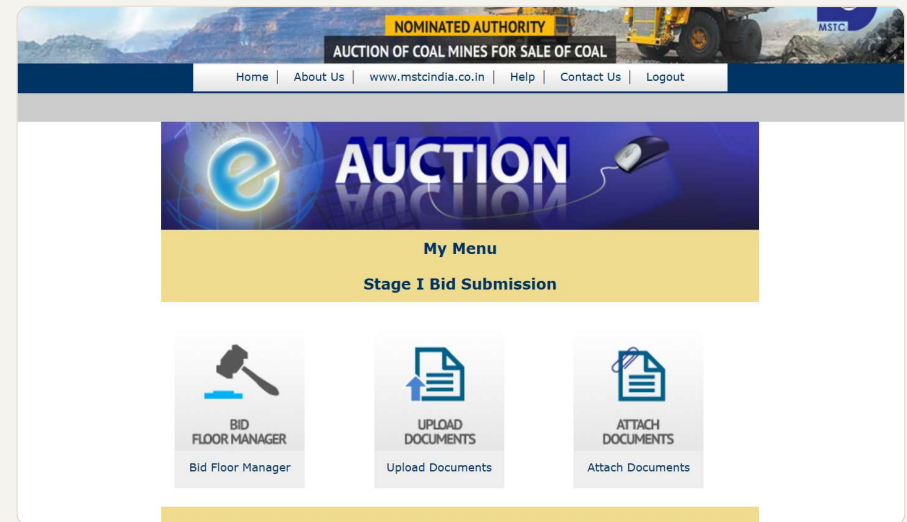
All the technical documents are to be submitted offline to Nominated Authority on or before the bid due date

TENDER SUBMISSION

Entering the tender



- 1 Click **Click for Auctions** on your home page to open this page. Forward Auction is used later, for the e-auction.



- 2 Click **Stage I Bid Submission**. The menu offers Upload Documents, Attach Documents and Bid Floor Manager.

The next slides walk through Upload Documents, Attach Documents and the bid in Bid Floor Manager

TENDER SUBMISSION · STEPS 1 AND 2

Build your document library and attach it to the event

- 1 Upload documents and create a library**
 Click Upload File(s) and add each signed PDF with a title. Remove lets you replace a wrong file.

[Back](#)
 File Upload : [Upload File\(s\)](#)
 Search By Title

SL NO.	FILE NAME	TYPE	UPLOAD DATE	FILE TITLE	REMOVE
1	PREVIEW_COPY_DO_MSTC_NRO_26-27_2300.pdf	pdf	2026-07-08	Title1	Remove
2	PREVIEW_COPY_DO_MSTC_NRO_26-27_2294.pdf	pdf	2026-07-08	Title2	Remove
3	PREVIEW_COPY_DO_MSTC_NRO_26-27_2293.pdf	pdf	2026-07-08	Title3	Remove
4	PREVIEW_COPY_DO_MSTC_NRO_26-27_2275.pdf	pdf	2026-07-08	Title1	Remove

- 2 Attach documents to the event number**
 Select your event number in Select Event For AttachingFile, then click Attach against each file. Detach removes it.

Attach Documents

Event to attach file:

[Go to Bid Floor](#)

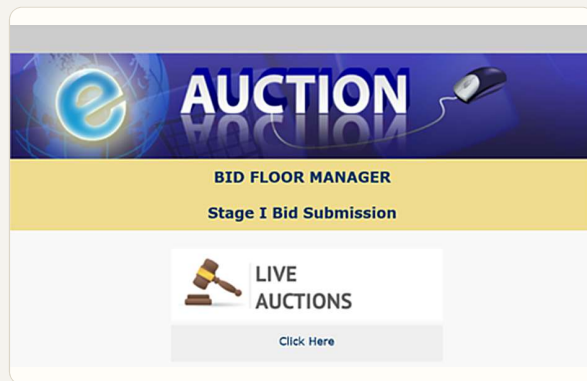
Attach files for the following documents:

Sl.No.	Documents to be attached	Action	File attached (Click file name to download & check)
1	Doc 1	Detach	Signed_DO_MSTC_NRO_20-21_4376.pdf
2	Doc 2	Detach	Signed_DO_MSTC_NRO_20-21_4365.pdf
3	Doc 3	Detach	Signed_DO_MSTC_NRO_20-21_4364.pdf
4	Doc 4	Detach	9502_01_03.04.23_BSNL_RFP_SALE_LAND_PARCEL_AP_Tadepalligudem.pdf
5	Doc 5	Detach	file_f-1673581748609.pdf
6	Doc 6	Detach	DO_MSTC_NRO_23-24_115.pdf

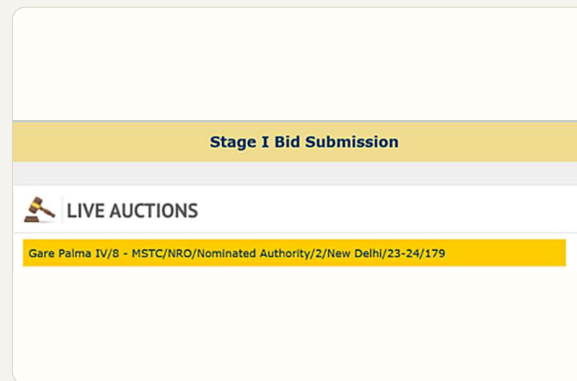
Screens from the MSTC demo environment; event numbers and files are examples

TENDER SUBMISSION • BID FLOOR MANAGER

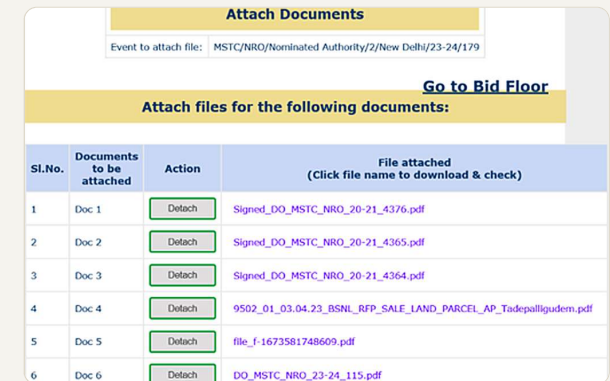
Open the bid floor for your event



- 1 Click **Bid Floor Manager**, then **Click Here** under Live Auctions



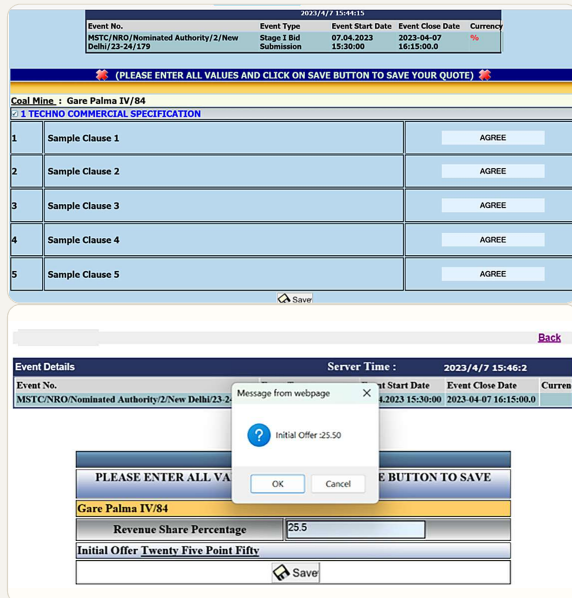
- 2 Select your event (mine and event number) under Live Auctions



- 3 Check every required document is attached, then click **Go to Bid Floor**

TENDER SUBMISSION · BID FLOOR MANAGER

Submit the technical bid and initial offer



Event No. MSTC/NRO/Nominated Authority/2/New Delhi/23-24/179

Event Type Stage 1 Bid Submission

Event Start Date 07-04-2023 15:30:00

Event Close Date 2023-04-07 16:15:00.0

Currency %

(PLEASE ENTER ALL VALUES AND CLICK ON SAVE BUTTON TO SAVE YOUR QUOTE)

Coal Mine : Gare Palma IV/84

1 TECHNO COMMERCIAL SPECIFICATION

No	Clause	AGREE
1	Sample Clause 1	AGREE
2	Sample Clause 2	AGREE
3	Sample Clause 3	AGREE
4	Sample Clause 4	AGREE
5	Sample Clause 5	AGREE

Save

Event Details

Server Time : 2023/4/7 15:46:2

Event No. MSTC/NRO/Nominated Authority/2/New Delhi/23-24/179

Event Start Date 2023-04-07 15:30:00

Event Close Date 2023-04-07 16:15:00.0

Currency %

Initial Offer 25.50

PLEASE ENTER ALL VALUES AND CLICK ON SAVE BUTTON TO SAVE YOUR QUOTE

Gare Palma IV/84

Revenue Share Percentage 25.5

Initial Offer Twenty Five Point Fifty

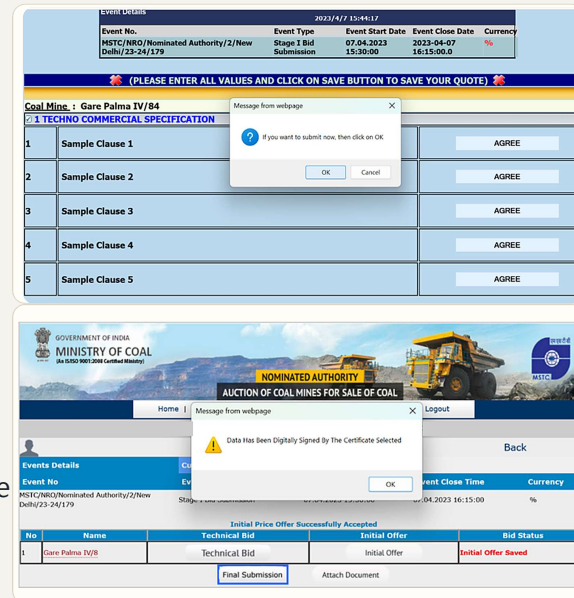
Save

4

Technical bid: click AGREE on each clause, then Save

6

Initial offer: enter revenue share %, Save and confirm the value



Event No. MSTC/NRO/Nominated Authority/2/New Delhi/23-24/179

Event Type Stage 1 Bid Submission

Event Start Date 07-04-2023 15:30:00

Event Close Date 2023-04-07 16:15:00.0

Currency %

(PLEASE ENTER ALL VALUES AND CLICK ON SAVE BUTTON TO SAVE YOUR QUOTE)

Coal Mine : Gare Palma IV/84

1 TECHNO COMMERCIAL SPECIFICATION

No	Clause	AGREE
1	Sample Clause 1	AGREE
2	Sample Clause 2	AGREE
3	Sample Clause 3	AGREE
4	Sample Clause 4	AGREE
5	Sample Clause 5	AGREE

Save

Event Details

Server Time : 2023/4/7 15:46:2

Event No. MSTC/NRO/Nominated Authority/2/New Delhi/23-24/179

Event Start Date 2023-04-07 15:30:00

Event Close Date 2023-04-07 16:15:00.0

Currency %

Initial Offer 25.50

PLEASE ENTER ALL VALUES AND CLICK ON SAVE BUTTON TO SAVE YOUR QUOTE

Gare Palma IV/84

Revenue Share Percentage 25.5

Initial Offer Twenty Five Point Fifty

Save

Initial Price Offer Successfully Accepted

Final Submission

Attach Document

5

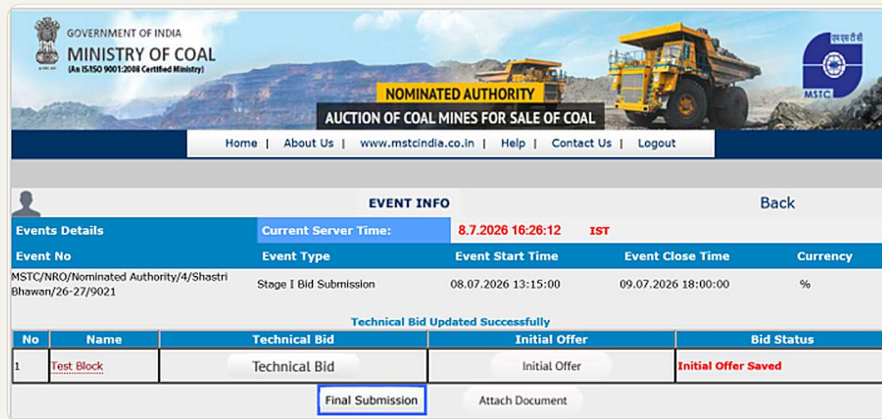
Click OK to submit the technical bid

7

The offer is digitally signed with your DSC and accepted

TENDER SUBMISSION · BID FLOOR MANAGER

Make the final submission



GOVERNMENT OF INDIA
MINISTRY OF COAL
(An ISO 9001:2008 Certified Ministry)

NOMINATED AUTHORITY
AUCTION OF COAL MINES FOR SALE OF COAL

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EVENT INFO Back

Current Server Time: 8.7.2026 16:26:12 IST

Event No	Event Type	Event Start Time	Event Close Time	Currency
MSTC/NRO/Nominated Authority/4/Shastri Bhawan/26-27/9021	Stage I Bid Submission	08.07.2026 13:15:00	09.07.2026 18:00:00	%

Technical Bid Updated Successfully

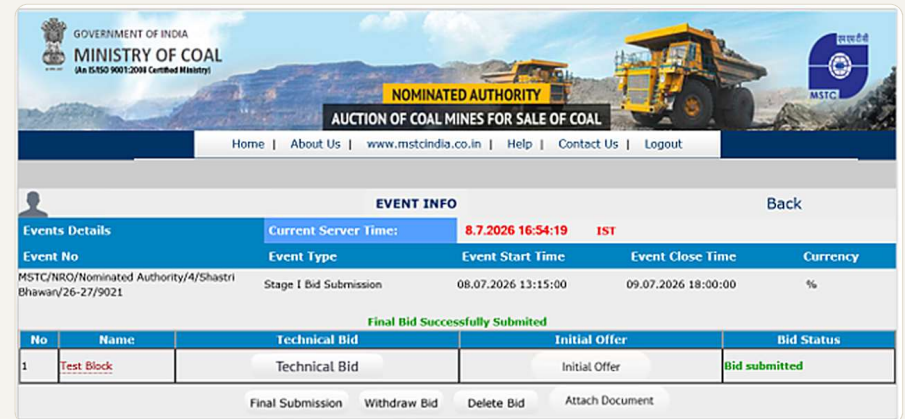
No	Name	Technical Bid	Initial Offer	Bid Status
1	Test Block	Technical Bid	Initial Offer	Initial Offer Saved

Final Submission Attach Document

8

Click Final Submission

With status Initial Offer Saved, click Final Submission.



GOVERNMENT OF INDIA
MINISTRY OF COAL
(An ISO 9001:2008 Certified Ministry)

NOMINATED AUTHORITY
AUCTION OF COAL MINES FOR SALE OF COAL

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EVENT INFO Back

Current Server Time: 8.7.2026 16:54:19 IST

Event No	Event Type	Event Start Time	Event Close Time	Currency
MSTC/NRO/Nominated Authority/4/Shastri Bhawan/26-27/9021	Stage I Bid Submission	08.07.2026 13:15:00	09.07.2026 18:00:00	%

Final Bid Successfully Submitted

No	Name	Technical Bid	Initial Offer	Bid Status
1	Test Block	Technical Bid	Initial Offer	Bid submitted

Final Submission Withdraw Bid Delete Bid Attach Document

9

Bid submitted

The page confirms Final Bid Successfully Submitted and status reads Bid submitted.

A bid saved but not finally submitted is not a valid bid.

TENDER SUBMISSION

DO's for Online Bid Submission



Submit early

The portal closes bidding at the deadline.
Late uploads are not possible.



Check your DSC

An expired or unmapped DSC blocks signing
and encryption.



Track corrigenda

Revised schedules, mine lists and documents
are posted on the portal.



Mind file limits

Upload legible PDFs within the size limits
shown on the portal.



Keep the receipt

Save the submission acknowledgement for
each mine.

03

Participation in the e-Auction

From bid opening and technical evaluation to live bidding for revenue share.

AUCTION PARTICIPATION

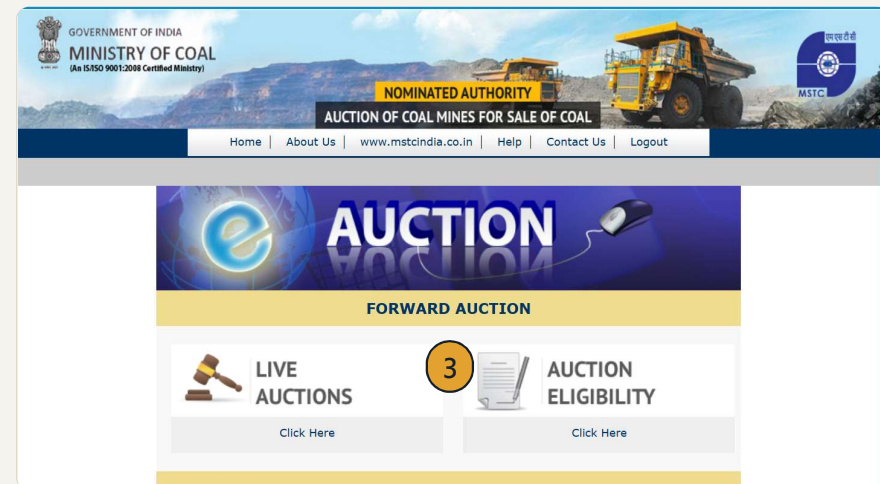
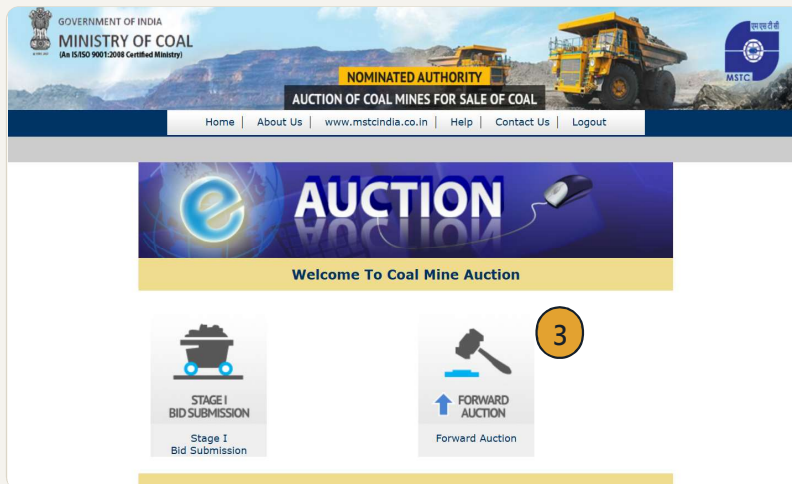
From bid opening to qualified bidders



AUCTION PARTICIPATION

Joining the e-auction

- 1 Qualified bidders get an **auto mail** on eligibility
- 2 On auction day, login and click **Click for Auctions**
- 3 Click **Forward Auction**, then **Live Auctions**
- 4 The auctions you are **eligible for** are shown



AUCTION PARTICIPATION

How the e-auction works

An ascending forward auction on the percentage of revenue share. Qualified bidders raise their offers live; the highest final offer becomes the preferred bidder. Mind the minimum increment on every bid; the **last 10 bids** can be viewed at any time during the auction using link “**Bid History**”.

Floor Price

Highest bid received in the IPO becomes the floor price of the auction. eligible bidders are notified about the start/floor price

0.5%

Minimum Bid increment until the offer reaches 10%

0.25%

Minimum Bid increment beyond 10%

Auto Extension of auction by 8 minutes if any bid is received in the last 8 minutes of auction. Any no. of extensions are possible. It depends on the competition in the bid

Auction start price, duration and extension rules: as per the Round 16 Tender Document

AUCTION PARTICIPATION

Before and on auction day

Before the day

- Check the auction date and time for your mine
- Test login, DSC and browser on the bidding machine
- Attend MSTC's mock auction

On the day

- Log in early with user ID, password and DSC
- Watch the live bidding screen for the current highest offer
- Bid at least the minimum increment; check the last 10 bids in bid history
- Use a stable connection and keep the helpdesk number at hand

AUCTION PARTICIPATION

After the auction

1

Results

Outcomes are published under Result on the MSTC portal; the Nominated Authority declares the preferred bidder

2

Payments and security

The successful bidder pays the payments as per the terms and conditions.

3

Agreement

The Coal Mine Development and Production Agreement is signed, followed by the vesting or allotment order

Bid security of unsuccessful bidders is returned as set out in the Tender Document.

SUPPORT

Help and resources

System settings and DSC

MSTC NRO Helpdesk, New Delhi

IVRS-07969066600

011-65263075, 011-65263076, 011-65263077

coalblock@mstcindia.co.in

09:30 to 17:30 on working days

For Technical Queries, contact

Archana Juneja, Manager

9990673698

nroopn10@mstcindia.in

Keshav Arora, Manager

9830430434

nroopn15@mstcindia.in

Process queries

Nominated Authority, Ministry of Coal

nomauthority.moc@nic.in

Thank you

Register early, check your DSC, and submit well before the deadline.

<http://www.mstcecommerce.com/auctionhome/coalblock>

coalblock@mstcindia.co.in