

Est-A-12025/2/2019-ESTABLISHMENT  
Government of India  
Ministry of Coal

Room No. 104-C, Shastri Bawan, New Delhi  
Dated the **30<sup>th</sup>** December, 2019.

To

1. All Ministries/ Departments of the Government of India
2. Chief Secretaries of all the State Governments/Union Territories
3. All Central Public Sector Undertakings under Government of India
4. All Recognized Research Institutes/Semi-Government/ Statutory/ Autonomous Organisations.

**Subject:: Selection for appointment on deputation to the post of Director(Technical) in the Ministry of Coal.**

Sir,

I am directed to say that a post of Director (Technical) in **Level 13 of 7th CPC (Rs. 1,23,100/- to Rs 2,15,900/-)** in the Ministry of Coal is required to be filled up in consultation with UPSC by deputation (including short term contract) from amongst Officers under Central Government or State Governments or Union territories and Recognised Research Institutes and Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisations, possessing the following qualifications and experience:

**Eligibility:**

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department; or
- (ii) with Five (5) years' service in the grade rendered after appointment hereto on a regular basis in posts in the **Level 12 of the Pay Matrix (Rs.78,800-2,09,200/-)** or equivalent in the parent cadre/department; and
- (b) possessing the following educational qualification and experience as prescribed in the RR.

**Essential -**

- (i) Bachelors' Degree in Engineering or Technology (Mining) from a recognized University;
- (ii) Eleven (11) years' experience in Coal Industry in the Government Sector.

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**Desirable Qualifications:**

- (i) Master's Degree in Engineering or Technology (Mining) or Masters in Business Administration.

2. The selected officers will be treated on foreign service/ reverse foreign terms and his pay will be regulated in accordance with the provisions contained in the Ministry of Finance (Department of Expenditure) O.M. No.F.10(24)E.III/60 dated 04<sup>th</sup> May, 1961 as amended from time to time read with Department of Personnel & Training's OM No. 6/8/2009-Estt (Pay.II) dated 17.06.2010 & OM No. 2/11/2017-Estt.(Pay-II) dated 24.11.2017 as the case may be and as amended time to time. The period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceeding this appointment in the same or some other Orgainsation or Department of the Central Government shall ordinarily not to exceed 5 years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of the receipt of applications.

3. It is requested that application (in triplicate) in the enclosed proforma along with the attested up to date APAR dossier of the willing officers, who could be spared in the event of their selection may be sent to this Ministry **within 45 days** of the date of advertisement of the vacancy in the Employment News. Applications received after the last date or without up-to-date APAR dossiers or otherwise found incomplete will not be considered. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officer, sponsored along with statement of penalty imposed, if any, integrity certificate, cadre clearance/ employers permission may also be sent.

Yours faithfully,



(Sanjib Bhattacharya)

Under Secretary to the Government of India  
23388491

Copy along with Proforma is also forwarded for similar action to:

1. CMD, CIL, Coal Bhawan, Premises No-04 MAR, Plot No-AF-III, Action Area-1A, Newtown, Rajarhat, Kolkata-700156.
2. CMDs of ECL/BCCL/CCL/NCL/WCL/SECL/MCL and CMPDIL.
3. CMD, SCCL, Kothagudem Collieries, Khammam Distt(UP), Pin-507101.
4. CMD, NLCIL, P.O-Neyvelli, Distt- South Arcot, Tamilnadu-607801.
5. Coal Controller, Coal Controller's Organisation, 1, Council House Street, Kolkata-700001.
6. Director, Indian School of Mines, Dhanbad.
7. Secretary, UPSC, Dholpur House, Shahjahan Road, New Dehi.
8. TD(NIC), MoC with request to upload it on Ministry's website.
9. E-Notice Board, MoC.

BIO DATA PROFORMA

ANNEXURE 'A'

1.	Name and address in block letters	
2.	Date of Birth (in Christian era)	
3.	Date of retirement under Central/State Govt. Rules	
4.	Educational Qualifications	
5.	Whether educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
Qualification/experience Required		Qualification/experience Possessed by the officer

Essential	(i)	
	(ii)	
	(iii)	
Desired	(i)	
	(ii)	
	(iii)	

6.	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.	
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient	

Office/Instt/ Orgn	Post held	From	To	Scale of pay	Nature of duties

8.	Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent	
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Contd.....2/-

9.	In case the present employment is held on deputation/contract basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation/contract	
(c)	Name of the parent office/organisation to which you belong	
10.	Additional details about present employment Please state whether working under -	
(a)	Central Government	
(b)	State Government	
(c)	Autonomous Organisations	
(d)	Government Undertaking	
(e)	University	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale	
12.	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

Date

Signature of Candidate  
Address \_\_\_\_\_

Countersigned \_\_\_\_\_  
(Employer)