

No. A-41020/2/2014-Estt
Government of India
Ministry of Coal

New Delhi, the 29th January, 2015

CIRCULAR

Subject – Engagement of Consultant in the Ministry of Coal.

Ministry of Coal proposes to prepare a panel of Consultants from amongst those who retired as Assistants/Section Officers/Under Secretaries from the Government of India.

2. Candidates applying for empanelment should have good track record of working in Ministries/Departments and should be of good health. The maximum age upto which Consultants can be engaged is 65 years. They will be paid a consolidated monthly fee at the following rates –

1. Retired Assistants	Rs. 25,000/-
2. Retired Section Officers	Rs. 30,000/-
3. Retired Under Secretaries	Rs. 35,000/-

3. Consultants will be engaged initially for a period of six months which may be extended depending on the requirement.

4. Persons who fulfil the eligibility criteria and who are willing to join immediately, may submit their applications in the enclosed format to the Deputy Secretary (Estt), Ministry of Coal, Room No. 304-B Wing, Shastri Bhawan, New Delhi on or before 28th February, 2015.


(Raj Vrat Arya)
Section Officer

To

1. All Ministries/Departments of Government of India. They are requested to give wide publicity of this Circular.
2. All Sections in Ministry of Coal
3. NIC for publishing in web portal of Ministry of Coal.

PROFORMA

ENGAGEMENT OF CONSULTANTS IN MINISTRY OF COAL, SHASTRI BHAWAN, NEW DELHI.

1.	Post applied for	
2.	Full Name (in Block Letters)	
3.	Date of Birth	
4.	Educational Qualification	
5.	Contact Number (Mobile) and e-mail	
6.	Address for communication	
7.	Date of joining of Government Service	
8.	Period for which worked as Section Officer/Assistant	
9.	Date of retirement and the post from which retired	
10.	Name of the Ministry/Department from which retired	
11.	Last Pay Drawn (Please enclose copy of LPC)	
12.	P.P.O. No. (Please enclose a copy of PPO)	
13.	Details of Computer knowledge	
14.	Brief particulars of experience in the grade of Assistant and above	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement.

(Signature of the Applicant)

Place
Date