

Progressive Use of Hindi

- 13.1** Ministry of Coal with all its Subordinate offices/ Companies and Autonomous Body kept its efforts continued for propagating and spreading the progressive use of Official Language Hindi during the year 2010-11. This Ministry is committed to increasing the use of official language. Instructions received from Department of Official Language, Ministry of Home Affairs and Committee of Parliament on Official Language are circulated regularly to the Officers/sections of the Ministry as well as the administrative heads of Subordinate Offices/Companies and Autonomous Body under administrative control of the Ministry to ensure implementation of the statutory provisions of Official Language Policy of the Union and to fully achieve the targets fixed in the Annual Programme issued by Department of Official Language.
- 13.2** In order to increase the use of Hindi in day-to-day official work, various circulars, orders and appeals have been issued regularly. With a view to facilitating noting and drafting in Hindi, bilingual standard drafts, English - Hindi dictionaries, help books etc. have been distributed amongst all officers/sections of the Ministry. A copy of the Annual programme issued by the Department of Official Language for the year 2010-11 for transacting the official work of the Union in Hindi has to be circulated amongst all the officers & sections of the Ministry as well as Subordinate Offices/Companies & Autonomous Body under the administrative control of the Ministry for achieving the targets fixed for implementation of Official Language Policy of the Union.
- 13.3** Ministry of Coal is fully computerized with bilingual facilities. Besides, the Website of the Ministry has been prepared in bilingual form (Hindi/English) and is updated from time to time.
- 13.4** The Official Language Implementation committee is already functioning in the Ministry. The meetings of the committee are being organized regularly under the Chairmanship of Economic Advisor of the Ministry. All Subordinate Offices /Public Sector Undertakings and Autonomous Body under its administrative control are also organising such meetings wherein due emphasis is laid on increasing progressive use of Hindi in official work.
- 13.5** With a view to create conducive atmosphere for working in Hindi and accelerating the use of Hindi as Official Language in official work in the Ministry and the Subordinate Offices / Companies and Autonomous Body under its administrative control. The Ministry organised 'Hindi Pakhwara' from 14.09.2010 to 28.09.2010. During the Hindi Pakhwara, various Hindi Competitions were organised for each category of the employees as also for officers. Cash award and certificates were given away to winners by Secretary (Coal).

- 13.6** In order to remove the hesitation of officers and employees to work in Hindi, Ministry organizes Hindi workshop from time to time. The Ministry always lays emphasis on imparting training in Hindi Language, Hindi Stenography and Hindi Typing under Hindi Teaching scheme by nominating the employees.
- 13.7** The 3rd Sub Committee of Committee of Parliament on Official Language inspected some offices under the administrative control of the Ministry to oversee the status of use of Hindi in Official work and to ensure that the provisions of Official Language Act and Rules made thereunder are properly complied with and also to suggest the ways and means for effective implementation of Official Language Act in the official work. An inspection team of the Ministry comprising Economic Advisor and A.D. (O.L.) also inspect various offices under the administrative control of the Ministry.
- 13.8** The Ministry purchases Hindi books for library each year so that conducive atmosphere can be created in order to increase the use of Hindi and officers/employees can promote their knowledge of Hindi by reading them.
- 13.9** An electronic notice board for display of new Hindi word daily is under finalisation with the objective of propagating and promoting Hindi among all the officers and employees of the Ministry.
- 13.10** The Ministry has reconstituted Hindi Advisory Committee attached to it and a notification to this effect has already been issued on 23.03.2011. The Process for convening its meeting is already underway.
- 13.11** The Ministry is in the process of bringing out 9th issue of its Hindi Magazine “KOYAL” with a view to boost the atmosphere for working in Hindi.